

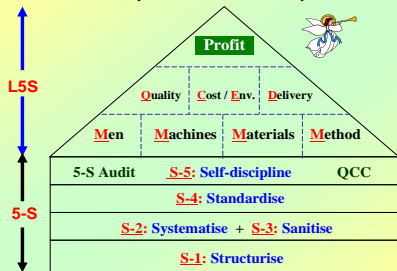


MALAYSIAN TECHNICAL COOPERATION PROGRAM (MTCP) 2016

SIRIM Green 5S for global competitiveness and organizational excellence

10 – 24 April 2016
SIRIM, Malaysia

SIRIM Green 5-S (G5S) Management Model (G5S = 5-S + L5S)



FURTHER ENQUIRIES

Course Coordinator of MTCP

SIRIM Berhad - Managed by SIRIM STS Sdn Bhd

(Formerly known as SIRIM Training Services Sdn Bhd)

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MALAYSIAN TECHNICAL COOPERATION program

MTCP was officially launched on 7 September 1980 at the Commonwealth Heads of State Meeting in New Delhi to signify Malaysia's commitment to South-South Cooperation, in particular to share its development experiences and expertise with other developing countries. Based on the belief that the development of a country depends on the quality of its human resources, MTCP emphasizes the development of human resources through the provision of training in various areas which are essential for a country's development such as public administration, good governance, health services, education, sustainable development, agriculture, poverty alleviation, investment promotion, ICT and banking. Annually, more than 100 MTCP Programmes are offered by approximately 79 MTCP training institutions/agencies, many of which are centers of excellence for training. Since its inception, MTCP has gained more than 30,600 participants from 141 countries.

OBJECTIVES OF MTCP

- To share development experience with other countries;
- To strengthen bilateral relations between Malaysia and other developing countries;
- To promote South-South Cooperation (SSC); and
- To promote technical cooperation among developing countries (TCDC).

SIRIM GREEN 5S

The SIRIM GREEN 5-S is the basic of implementing safety-health, quality-productivity, green-environment and energy-efficiency. It enables participants to gain information and knowledge in identifying and improving the safety, quality, productivity aspects and at the same time increase the competitiveness of an organization. By implementing SIRIM GREEN 5-S, one will improve his workplace environment, quality of work, organization's productivity and cost efficiency, team work spirit among employees, company image and competitiveness.

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Objectives Training

The OBJECTIVE of this training programme is to train participants in GREEN 5-S using the SIRIM GREEN 5-S Model towards improving safety, health, quality, productivity, image, cost, environment and speed. Upon completion of this course, the participants are qualified to be a GREEN 5-S Auditor.

Course Content

Participants will be exposed with the quantitative as well as qualitative tools and techniques of SIRIM GREEN 5-S. Participants will also be made aware of the necessary elements and social tools needed to support a GREEN 5-S culture. This knowledge would enable the participants to develop their own model of GREEN 5-S to be implemented in their own countries.

Participants will be exposed to the 50 Audit Checklist – a tool to increase Value (Quality / Cost). The implementation of SIRIM Green 5-S (G5S) will help organization to increase the value of the operations by improving the Safety/Quality initiatives and reducing cost initiatives.

Course Methodology

Course methodology includes classroom lectures, workshop, case study and group discussion. A practical audit will be conducted in between the sessions and in addition, the course will include Industrial Visits to relevant agencies.

Criteria of Applicant

Top management, Heads of Department, Quality Practitioners, Policy Makers and Entrepreneurial Development Agencies from the developing countries are strongly encouraged to attend the program. Personnel involved in Sales, HRD, financial and accounting are also encouraged to attend.

Closing Date : 10 MARCH 2016

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HOW TO APPLY

Application should be made using the prescribed MTCP forms available at

https://mtcpcoms.kln.gov.my/mtcpcoms/online/list_course. Submitted application form must be accompanied by the applicant's :

- Copy of Passport
- Passport size colored photo (3.5cm x 5 cm)
- Medical Report

Please make sure that all required information given is completed and clearly stated. Kindly fill the appropriate Column with :

1. Name as written in passport.
2. Your mobile no. as well as office/home telephone number.
3. The latest of qualification.
4. Details of employment.
5. Reason to attend the course
6. TOEFL/IELTS certificates
7. Reason to attend the course.
8. Certificate of Medical Examination.
9. Letter of Indemnity signed by the Human Resources Department of the company/ministry
10. Endorsement from the Ministry of Foreign Affairs of your country

Once completed, please send to the Malaysian Embassy or Malaysian Focal Point in your country or neighboring country for verification and interview. The application form should also be emailed to mtcp@sirim.my and cc to azhard@sirim.my.

Successful applicants for the course will be notified through either the Malaysian Embassies, Malaysian Focal Point or SIRIM.

TERMS AND CONDITIONS

Visa and Vaccination

All participants are required to enter Malaysia with Visa with Reference (VDR). Once the approval is obtained, the training institutions should send a copy of letter of approval to the participants. Subsequently, with the copy of the approval, the participants may get the VDR from the nearest Malaysian Missions. Wherever applicable, participants are advised to arrange for vaccination on their own prior to travel to Malaysia

Expenditures on all visa-related fees, airport tax/airport user's charge, transit insurance, excess luggage, travel tax, transit fees, domestic passenger terminal fees, phone charges, private purchases, etc. are borne by the recipients. This also applies for vaccination before travel to Malaysia.

Course Fee

All course fees are borne by the Government of Malaysia.

Accommodation and Meals

Accommodation and food are provided. Participants are not allowed to change any arrangement done by the respective training institution.

Air Fares

A return air ticket from the capital city of the recipient country to Kuala Lumpur on economy class is provided for participants from countries which their GDP per capita is below USD5,000. However, some countries need to bear their own air fares.

Medical Treatment

Candidates must be certified that he/she is medically and physically fit to participate in this program. In the case of emergencies and in the need of medical treatment, the medical expenses in a government hospital will be borne by the Government of Malaysia. In case of admission in government hospitals, participants will be eligible for first class wards (two bedded or more). However in private clinic or Medical Centre the medical expenses is on participant's own liability.

GENERAL CONDITIONS OF AWARD

Participants shall conduct themselves at all times in a manner compatible with their responsibilities as MTCP scholarship holders and abide by the laws, rules and regulations of SIRIM.

This scholarship cannot be held concurrently with any other scholarship awards. Participants shall follow the program approved for them. Request for change of program will not be entertained. Participants should fully participate in all activities related to the program.

Participants are NOT allowed to participate in any political and/or commercial activities in any capacity whatsoever. Participants shall not take up paid employment during the tenure of their scholarship or serve as the staff of their Diplomatic Missions in Malaysia.

Participants are NOT allowed to bring along their spouses or families for the duration of the course. Participants are NOT allowed to leave Malaysia during the course. Participants who are found to be medically unfit during the course of the program will be required to return to their country. Participants are NOT allowed to bring, consume or distribute liquor / alcoholic, drugs or human to Malaysia. Participants are NOT allowed to perform public naked, hugging and kissing between male and female, lap dancing or any erotic actions, sexual harassment and prostitution. Participants are NOT allowed to perform or participate in any dangerous and / or illegal activities such as stealing hotel belongings. Participants are NOT allowed to plan for own vacation or going to other destinations without training institution's approval.

Participants shall abide by the terms and conditions of the MTCP.

TERMINATION

The award may be terminated at any time due to unsatisfactory conduct, breach of the conditions of the award, failure to make satisfactory progress or as deemed necessary by SIRIM Berhad with the approval of the MTCP Secretariat.