

## **LEADERSHIP PROGRAMME IN DISASTER MANAGEMENT**

**6 TO 10 FEBRUARY 2017**

Sponsored by the

**SINGAPORE COOPERATION PROGRAMME**

under the

**SINGAPORE COOPERATION PROGRAMME TRAINING AWARD/  
SMALL ISLAND DEVELOPING STATES TECHNICAL COOPERATION  
PROGRAMME**

to be conducted by the

**CIVIL DEFENCE ACADEMY**

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### **Singapore Cooperation Programme**

Singapore has provided technical assistance to other developing countries since the 1960s. As a country whose only resource is its people, Singapore believes that human resource development is vital for economic and social progress. Singapore itself has benefited from training provided by other countries and international organisations.

In 1992, the Singapore Cooperation Programme (SCP) was established to bring together under one framework the various technical assistance programmes offered by Singapore. Through the SCP, the range and number of training programmes were increased to share Singapore's development experience with other developing countries.

To date, Singapore has sponsored training courses and study visits for over 100,000 officials from more than 170 countries. The SCP is managed by the Technical Cooperation Directorate of the Singapore Ministry of Foreign Affairs.

### **Civil Defence Academy**

The Civil Defence Academy is the premier training institution of the Singapore Civil Defence Force. The Academy provides a wide range of professional and specialised training in the field of civil defence including training courses on disaster management, fire-fighting, urban search and rescue, detection and mitigation of hazardous materials. It also provides customised training consultancies and in-country capacity building. The Academy is equipped with state-of-the-art simulators to conduct realistic training scenarios. These simulators are controlled by sophisticated computer systems which allow various scenarios to be pre-programmed to add realism in training.

Since the Academy's opening in 1999, it has trained more than 5,000 international participants from over 120 countries. It has also established collaboration with regional organisations such as the Japan International Cooperation Agency in conjunction with the Singapore Ministry of Foreign Affairs and the Asian Network of Major Cities 21.

## Course Objectives

At the end of the course, participants shall be able to:

- Deepen their understanding of the principles and approaches relating to risk, crisis and disaster management.
- Share experience of best practices and learning in the areas of risk reduction and management.
- Explore the application of technologies to increase information efficiency and strengthen command and control capability.
- Acquire an in-depth knowledge of the exercise methodology used to validate operational concepts.
- Build their strengths in promoting the mainstreaming and integration of disaster risk reduction and management in developing policies and strategies.

## Synopsis

This course will involve in-depth discussions and sharing of the disaster management and response framework at the strategic and policy levels. Participants will be able to share and at the same time, understand the issues and challenges faced by relevant authorities. In addition, the course covers civil-military response mechanisms, roles of the United Nations (UN) and the Non-Governmental Organisations (NGOs), and Singapore's disaster management system.

Topics to be covered include:

- Future Humanitarian Landscape
- UN Disaster and Coordination System
- ASEAN Disaster Management Framework
- Homefront Crisis Management System
- Disaster and Crisis Leadership
- Civil-Military Cooperation
- Application of Technology in Managing Incidents
- Concept of Building Rescue Capability in Singapore and Beyond
- Managing Security in Disaster
- Information and Media Management

## Methodology

This course will consist of classroom lectures conducted by qualified and experienced trainers. The course will also comprise country presentation by participants and relevant site visits.

## Duration

The course will be held from 6 to 10 February 2017.

## Application Information

Applicants should be:

- Senior policymakers involved in emergency response and crisis management, including of officials in charge of building disaster response capacity in their countries;
- Nominated by their respective Governments;
- Proficient in written and spoken English; and
- In good health.

## Terms of Award

The course is sponsored by the Government of Singapore under the Singapore Cooperation Programme Training Award and the Small Island Developing States Technical Cooperation Programme.

Under this programme arrangement, the Government of Singapore will bear the following expenses for the successful applicants (thereafter known as participants) during their training in Singapore. These expenses include:

- A daily training allowance of One Hundred and Twenty Singapore Dollars (S\$120) from first day to last day of the course to cover meals and daily expenses. [Complimentary breakfast is provided in the hotel from the first day to one day after the course];
- Transportation to course venue and site visits;
- Medical insurance for participants to cover accident and hospitalisation during their stay in Singapore in accordance with the policy of a local insurance company; and
- Accommodation for the entire duration of the course.

**Note:**

- (i) The recipient government will be responsible for their participants' round-trip airfares.
- (ii) Participants are to bear their personal miscellaneous expenses that might be incurred prior to receiving the allowance.
- (iii) Any expenses for out-patient medical/dental treatment will be borne by the participants themselves.

**Regulations**

Participants are required to comply with the following:

- (a) Strictly observe course schedules and not miss training sessions.
- (b) Not bring any member of their family and/or aide for the duration of the course.
- (c) Carry out instructions and abide by conditions as may be stipulated by the nominating Government or the Government of Singapore with respect to the course.
- (d) Refrain from engaging in political activities, or any form of employment for profit or gain while in Singapore.
- (e) Discontinue the course, in the event they fall seriously ill and are considered unable to continue the training or have committed an improper act.
- (f) Return to their respective home countries upon completion of the course.

**Application Procedure**

(Closing date for nomination: **26 December 2016**)

The Government of Singapore is pleased to invite the respective National Focal Point for Technical Assistance to nominate **one (1)** suitable applicant. Selection of candidates will be based on merit. Should there be more applicants than training places, the Government of Singapore seeks the understanding of the respective National Focal Point for Technical Assistance in the event that its nominee(s) is not selected.

All nominations are to be submitted by the respective Government Institutions, using the official application form. The application forms are to be submitted and should reach the **Ministry of Foreign Affairs, Singapore** through the National Focal Point and the Singapore Embassy in the nominating country not later than **Monday, 26 December 2016**.

Please address the forms to:

**Director-General  
Technical Cooperation Directorate  
Ministry of Foreign Affairs, Singapore  
Tanglin  
Singapore 248163**

**Attn: Ms Jasmine Loy  
Tel: (65) 6379 8472  
Fax: (65) 6479 3357  
E-mail: Jasmine\_Loy@mfa.gov.sg**

- To expedite the process, a copy of the completed application forms can be scanned and sent via e-mail/fax to the **email address/fax number stated above**. The original application forms can be mailed through diplomatic or normal channels.
- All application forms should be completed in full and **must** bear the endorsement of the respective Ministry of Foreign Affairs or National Focal Point responsible for technical assistance.
- Incomplete application forms or forms which are not endorsed will not be accepted.
- Applicants should refrain from making telephone, fax and email inquiries on the status of their applications.
- The **Ministry of Foreign Affairs, Singapore** will inform all applicants of the outcome of their applications. Their National Focal Point will also be informed directly or through our diplomatic representations in the nominating country.
- Flight arrangements are only to be made upon receipt of the Letter of Acceptance to the course.

## Information on Singapore

For more information about Singapore, you may wish to visit the Singapore Tourism Board website at [www.yoursingapore.com](http://www.yoursingapore.com)

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