



Academic Education Programs Sponsored by Ministry of Commerce PRC

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**Beijing Jiaotong University**

# **2024 Master Program of Urban and Rural Planning**

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February, 2024

## **I Program Description**

### **1. General information**

#### **1.1 Brief introduction**

Academic Degree Education Programs for developing countries sponsored by the Ministry of Commerce of People's Republic of China were established in 2008 with the help of the Chinese government's foreign aid funds. Specially established to train high-end economic, trade and commercial officials and management personnel for recipient countries, dedicated to cultivating high-level, complex and applied talents in the fields of politics, trade and commerce, diplomacy, agriculture, science, education, culture and health, energy and transport, public administration, etc., in order to provide intellectual support for the promotion of economic and social development in recipient countries. The programs offer one-year and two-year Master's degree programs, along with three-year Doctoral degree programs, focusing on providing financial assistance for in-service government officials, academic institution researchers, and senior managers in related fields from the recipient countries to pursue English-taught Master's and Doctoral degrees in China. Given the short duration of the programs, applicants are required to have a Bachelor's degree and relevant working experiences to ensure a comprehensive grasp of the lectures and course materials. In addition, decent health condition is imperative for the applicants to adjust well in the high-compact academic schedule, and finally get their degree.

The program is playing an increasing role in economic and trade cooperation and development between the participants' countries and China, and is highly valued by the participants' governments.

The Master's Program of Urban and Rural Planning aims to cultivate high-level applied talents who are adapted to the international trend, with a solid theoretical

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foundation, and can meet the practical work needs of the urban planning industry and profession. Through systematic and comprehensive learning of urban planning and construction, students are expected to engage independently in urban planning and construction practices. The program also equips them with strong capability of innovating to adapt to the new trends of economic construction and global competition as result of globalization, fostering their leadership in urban planning and construction.

As the “Belt and Road” initiative is advanced, regional and urban planning plays an important role in “planning first”. The Master’s program in Urban and Rural Planning, conducted entirely in English, aims to cultivate high-level talents for urban planning and management who have an international perspective and are familiar with Chinese situations. In addition, the program is a response to China’s 14th “Five Year Plan”, which makes contribution to building a community with a shared future for mankind, creating a new pattern of open cooperation with the outside world, and promoting the export of production capacity. In line with the “Going Global” strategy of China’s high-speed rail and leveraging Beijing Jiaotong University’s strength in railway traffic, the students will provide significant support for expanding comprehensive transportation-related regional and urban construction and implementing the national “Belt and Road” initiative.

We believe that by attending the programs and achieving the degrees, you will embrace a successful career and brighter future.

### **1.2 Prospective Students**

Government officials at or above the division level, heads of academic institutions at or above the level of department chairpersons, or administrators of comparable rank, and professional and technical cadres in urban and rural planning.

### **1.3 Program Objective**

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To train high-level, multi-disciplinary and well-applied talents in the field of urban and rural planning.

### **1.4 Enrollment Plan**

The Master's Program of Urban and Rural Planning is a two-year program, consisting of course study and professional research practice. This year, we have planned to enroll up to 20 students in our master program. The language of instruction and guidance, project report writing and evaluation, as well as thesis writing and the final defense, is in English.

### **1.5 Financial Aid**

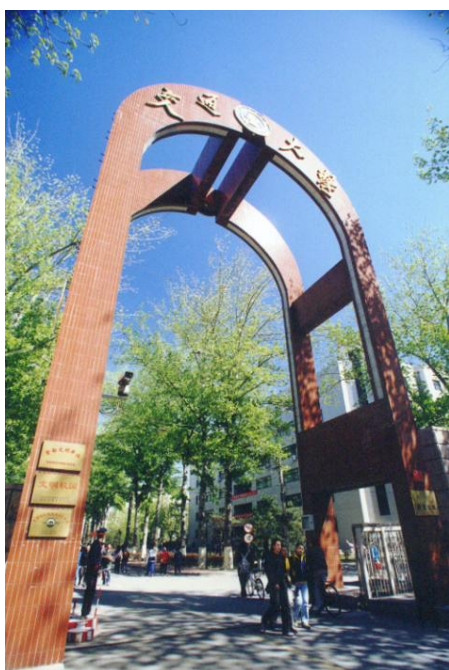
- (1) The scholarship covers tuition, teaching materials expenses, researching and investigation fee, thesis guidance fees, subsidies for English-taught programs etc.
- (2) Accommodation will be provided by Beijing Jiaotong University free of charge.
- (3) In terms of living expenses, it is 36000 RMB/year/person for the Master's program, and 42000 RMB/year/person for the Doctoral program.
- (4) There is also a settlement allowance of 3000 RMB per person.
- (5) Comprehensive medical insurance is also covered and the university will purchase the insurance for each student.
- (6) The scholarship also includes round-trip international airfare for all the students (for one-year program, the scholarship will cover one time round-trip international airfare. One round-trip international air ticket is provided for 2 years and above, and n-1 (n being the number of academic years) round-trip air tickets are provided for family visits to the home country.
- (7) All students should take annual review. Students who successfully pass exams and meet the standards will continue to get the full scholarship.

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(8) Other fees will be managed by the Ministry of Commerce or BJTU, and will not be given to students. Ministry of commerce will only provide scholarship for students within the standard duration of the program. Students who delay their graduation for any reasons will not receive continuous scholarship.

## **2. Overview of the University**

### **2.1 Brief introduction of BJTU**



Founded in 1896, Beijing Jiaotong University (formerly Northern Jiaotong University) is one of the three sources of Jiaotong Universities, the first higher education institution specializing in the training of management personnel in China, and the birthplace of modern railway management and telecommunication education in China. Beijing Jiaotong University (BJTU) is a multidisciplinary national key university and one of the first doctoral and master's

degree-granting universities in China. The university takes advantage of disciplines such as information and management, and features transportation science and technology. After 120 years' development, Beijing Jiaotong University has become an important base for cultivating talents for social and economic construction, especially for the modernization and construction of rail transportation.

BJTU has 3,160 faculty and staff members among which 2,024 are full-time teachers (1,504 with deputy senior and above professional and technical titles, and 1,990 with master's and above degrees). The university has three academicians of the Chinese Academy of Sciences, nine academicians of the Chinese Academy of Engineering,

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one foreign academician of the Chinese Academy of Engineering, five national teaching masters. There are 6 members of the Discipline Review Group of the Academic Degrees Committee of the State Council, 71 teachers selected for various national major talent projects, and 2 “four batch” talents from the Publicity Department of the Communist Party of China.

BJTU attaches importance to international students' education, and has constructed a multidisciplinary international education system of engineering, management, economics, science, literature, law and philosophy, and a multilevel international education system of preparatory, bachelor's, master's and doctoral degrees. A variety of scholarships are available for international students, such as Chinese Government Scholarship, Confucius Institute Scholarship, Beijing Municipal Government Scholarship and BJTU Scholarship for International Students. Up to the year 2023, there are nearly 1400 international students from over 100 countries studying at BJTU.

BJTU has two campuses in the Haidian District of Beijing, which is known as the “resort of learning”, with a total area of nearly 1,000 mu and a building area of more than 1 million square metres; There is a Weihai Campus in Weihai City, Shandong Province, which covers an area of more than 1,000 acres; all campuses are equipped with perfect teaching and research facilities and a beautiful campus environment.

Home page of BJTU:<http://www.bjtu.edu.cn>

College of international education: <http://cie.bjtu.edu.cn>

### **2.2 Brief introduction of SAAD**

School of Architecture and Design currently has more than 100 faculty members, 80% of which have overseas experience. At the Urban Planning Department, there are

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currently 23 faculty members, 90% of which have overseas experience. In addition, the Department plans to invite famous scholars overseas to lectures as a result of the joint “YinZhi” project of Ministry of Education, SAFEA and the school. 16 English-taught courses are



now offered at SAAD. Through the launch of English courses and the organization of international student workshop, SAAD is experienced in organizing international courses and administering international students.

### **2.3 Introduction of living environment and conditions**

The climate of Beijing is a typical warm temperate and semi-humid continental monsoon climate. It is hot and rainy in summer, cold and dry in winter, short in spring and autumn. The average annual temperature is 10~12 degrees Celsius. The average temperature of the four seasons is 1-12 degrees Celsius in spring, 18-29 degrees Celsius in summer, 15-25 degrees Celsius in autumn and -5-5 degree Celsius in winter. As the capital, Beijing’s cost of living is relatively high, but students tend to incur lower expenses while studying at school. Students who receive full scholarships find their stipend sufficient to cover living costs. As the national center of politics, economy, culture, and international exchanges, Beijing is rich in academic resources and historical and cultural relics.

For this program, the accommodation standard for students is one person per room.

The conditions of the dormitory are as follows:

Single room with bathroom; public kitchen and laundry;

The dormitory is equipped with a TV, telephone, air conditioning, internet access, a single bed (including bedding), a desk with bookshelves, and a wardrobe.

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### 3. Education Plan

#### 3.1 Curriculum Arrangement

##### (1) Course type and credit arrangement

Course Type	Course Module	Course Title	Credit	Credit Required	Remark
Educational Enhancement Platform	National Conditions Education	China Panorama	2	3	Required
		Chinese Culture	1		One of the two is required
		Contemporary Chinese Society	1		
	Comprehensive Attainment Course	Information Retrieval	1	2	Required
		Cross Cultural Communication	1		
	Comprehensive Attainment Practice	Comprehensive Attainment Practice	1	1	Required
Capacity Enhancement Platform	Language Ability Module	Elementary Chinese	3	3	One of the four is required
		Chinese Advanced	3		
		Business Chinese for Success	3		
		Advanced Applied Chinese	3		
Platform for further professional education	Subject Specialization Core Curriculum	Principles of Urban Planning	3	15	Required
		Lectures on Future cities	2		
		GIS and Urban Spatial Information Analysis Method	3		
		Smart City and Sustainable Design	3		
		Urban Master Plan	4		
	Professional Development Course	Historical and Cultural Heritage Protection and Sustainable Regeneration	3	10	Elective (The actual courses offered are subject to the annual course
		Theory and Practice of Eco city	3		
		Urban and Regional Planning Theory	2		
		Social Survey of Urban Planning	2		



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	Future City International Workshop	2		schedule.)
	Research on Modern Architectural Modeling	3		
	Academic Thesis Writing	3		
	Principles of Urban Economics	2		
	Traffic Planning and Forecasting	3		
	Art Museum Aesthetic Education Practice	2		
	Lectures on Urban Structure and Travel Behavior	1		

### (2) Course Contents

Course Title	Content
<b>Chinese Culture</b>	This course uses Chinese characters, Chinese cuisine, Tang poetry and Peking Opera in Chinese culture as learning materials, and deepens students' knowledge and understanding of Chinese language and culture through knowledge explanations.
<b>China Panorama</b>	This course comprehensively introduces China's history and natural conditions, China's political system, economic development and the current situation of China's society. It is a basic course to help students deeply learn and understand Chinese language and culture.
<b>Cross Cultural Communication</b>	This course aims to explain the theory of cross-cultural communication and how it affects communication, introduces language and non-verbal and cross-cultural communication, and demonstrates how to communicate with people from different countries in different situations through scenario simulation.
<b>Information Retrieval</b>	This course aims to cultivate a sense of information, and the students' academic aptitude of obtaining, evaluating and using information. The course based on the resources of the library of Beijing Jiaotong University, and guide the students a fully understand and use the services of the library, teach the students to analysis the project, the data base, network retrieval and the application of one to two reference management tools. This course also promotes students to use RSS, DELICIOUS, ZOTERO and other social tools to develop a scientific and efficient research habit, guides students to use APA, MLA and TURIBIAN and other formats to write academic papers.
<b>Contemporary Chinese Society</b>	This course introduces all aspects of contemporary Chinese society, including China's natural conditions, cultural customs, political system, economic development and social status. It is a knowledge course to help students deeply study and understand contemporary Chinese culture and social life.
<b>Elementary</b>	This course aims to cultivate students' basic knowledge and skills of

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<b>Chinese</b>	Chinese. Based on the text in the textbook, explain the relevant vocabulary, sentence pattern and grammatical structure; carry out oral and written exercises, and carry out writing exercises appropriately.
<b>Chinese Advanced</b>	The main goal of this course is to improve the level of Chinese, which is mainly for students with a certain foundation of Chinese. After the completion of different levels of learning through modular teaching, learners' Chinese level is expected to be improved by 1-6 levels on the original basis.
<b>Business Chinese for success</b>	This course includes knowledge and skills of international business Chinese, language style and characteristics of business Chinese, commonly used business Chinese vocabulary, phrases and sentence patterns. It focuses on cultivating students' basic ability to engage in business activities in Chinese.
<b>Advanced Applied Chinese</b>	Through translation practice, Chinese speech, Chinese debate, hosting, advanced Chinese audio-visual speaking and other special skills training, we can further improve students' language knowledge structure and enhance their language application ability.
<b>Principles of urban planning</b>	This course will continue to expand to new topics and trends at home and abroad. One belt, one road city will be chosen as an example to explore the development of urban planning theory and practice from the perspective of comparative perspective. At the same time, the common challenges of city planning and future city planning and the application of new technology will also be discussed. The course introduces urban planning and community planning trends in China and other countries. Under the requirements of the times, it also adds the chapter of Chinese community planning dominated by humanistic care, reflecting the same goal of the East and the West from paying attention to material space to paying attention to social problems.
<b>Lectures on future cities</b>	This course focuses on the topics related to the relationship between urban occupation and residence, transportation and land use, accessibility and urban rail transit. The purpose of this course is to enable students to learn how to apply one or more research methods, explain the conclusions obtained, and provide suggestions for urban transportation policies by taking the research topics in the lecture as examples.
<b>GIS and urban spatial information analysis method</b>	According to the needs of urban planning and related majors in the future course learning and employment, this course will be supplemented and improved on the basis of other quantitative analysis courses, so as to improve the ability of comprehensive analysis of data, spatial analysis and the use of practical and data to solve practical problems. In terms of spatial analysis, the course will be closely integrated with planning practice to improve the skills of solving practical planning problems. These analyses include the application of network analysis method to solve traffic planning problems, the application of spatial distribution analysis method to solve social planning and community planning problems, the establishment of simple data model methods to solve land planning problems and

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	cadastral management, and through remote sensing analysis method to analyze the problem of urbanization.
<b>Smart city and sustainable design</b>	By teaching the latest developments in smart city, this course enables students to have a preliminary understanding of cloud computing, big data, artificial intelligence and other cutting-edge topics in computer science, as well as the knowledge system of smart city, smart city documents of various countries and the significance of smart city construction. The objective of this course is to enable students to understand the future information society and its potential, to understand the influence and change of information science and technology on the concept and working mode of architecture and urban design, and learn to integrate the concept and technology application of smart city into future design works, and inspire students to think forward-looking in future smart city design.
<b>Urban Master Plan</b>	This course is the core course of master of urban and rural planning, which teaches the basic theory and planning methods of urban master planning. Students are required to choose a certain town or city as an example for planning investigation, analysis and planning practice.
<b>Historical and cultural heritage protection and sustainable regeneration</b>	The theme of this course is "protection and sustainable regeneration of urban and rural heritage". The teaching objects are international students majoring in urban and rural planning. The core objective of the course is to teach the typical practice in the process of urban development in China in the form of cases, so that students from all over the world can explain the basic experience, system and policy, operation methods and results of urban protection and renewal in China, so that students from all countries can master the latest experience, basic systems and practical methods in this field. Students will be able to apply the knowledge taught in the course to scientifically analyze specific case practices and general situations in their country and produce a research report.
<b>Theory and practice of eco city</b>	This course is an interdisciplinary subject of ecology and urban science. It covers many elements of natural science and social science. It is a science to study the relationship between human activities and urban environment. In theory, it focuses on the causes of the occurrence and development of urban ecosystem, the law of combination and distribution, the relationship between structure and function, and the mechanism of regulation and control. In terms of application, this course aims to apply ecological principles to the evaluation, planning, construction and management of cities to achieve rational structure, efficient function and harmonious relationship in terms of optimizing the structure of urban ecosystems, regulating system relationships, improving the efficiency of material transformation and energy use, and improving the quality of the environment, so as to enhance the vitality of cities.
<b>Urban and regional planning theory</b>	The course mainly introduces the basic concepts and contents of urban planning, the development process of urban planning theory and practice, the principles of overall and detailed urban planning in China, and the administrative and legal system of urban planning.

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	<p>Through the course study, students will master the basic knowledge of urban planning and the basic theory of urban planning, understand the development process of urban planning theory and practice, understand the purpose and procedures of urban planning compilation, and understand the legal system and technical provisions of urban planning. This course focuses on the mastery of detailed urban planning and residential planning and design, so that students can master the principles and methods of residential area planning and design, and master the basic compilation requirements of urban construction detailed planning, and cultivate students to establish the overall development concept of the city.</p>
<p><b>Social survey of urban planning</b></p>	<p>The course is a special research course for urban and rural planning major. It mainly teaches the professional investigation methods of urban and rural planning, and trains and fosters the investigation ability of urban and rural planning combined with a certain urban and rural planning theme. The course has two objectives: first, master the general survey methods of urban and rural planning; second, master the writing of urban and rural planning research report; third, cultivate the collective work spirit, ability and habit of urban planning.</p>
<p><b>Future City International Workshop</b></p>	<p>Through the exchange with international teachers and students and discussion on the same city problems, this course can enhance the understanding of city and architecture and the analysis of new technology support from the international perspective, which may become a necessary link in the education of planners and architects in the future. The purpose of the workshop is to strengthen the scientific research cooperation between China and the United States in the field of urban and architectural research, promote the exchange of scholars, the construction of teaching and discipline platforms, analyze and research urban problems by applying new technology such as information technology and data technology, and build a research platform for creating a better urban environment in the future.</p>
<p><b>Research on modern architectural modeling</b></p>	<p>The purpose and task of this course is to enable students to understand the origin and development process of modern architectural modeling theory, as well as the new exploration and achievements of modern architectural modeling language and composition methods in Europe and America in recent years; to master the production and basic techniques of manual and computer models, as well as modern architectural modeling language and grammar.</p>
<p><b>Academic thesis writing</b></p>	<p>Through the study of this course, students can master the writing standards and graduation requirements of dissertations, and enhance the standardization of dissertations through the training links of literature review, topic opening and pre defense.</p>
<p><b>Principles of Urban Economics</b></p>	<p>This course is an introduction to urban economy and public policy from an international perspective, focusing on topics such as urbanization, urban land use, housing, location selection, urban development and renewal, welfare economics, urban public finance, environment and urban transportation. The main purpose of the</p>

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	<p>course is to enable students to understand the basic theories and concepts of urban economics. This paper takes an international perspective, combined with the international background to apply in China. The main purpose of the course is to enable students to understand the basic theories and concepts of urban economics and apply them in China with comparative methods and in combination with international background. The task of the course is to enable students to master the core theory of economics and understand the application of economic ideas in urbanization, urban land use, housing, location selection, urban development and renewal, welfare economics, urban public finance, environment and urban transportation.</p>
<p style="text-align: center;"><b>Traffic planning and forecasting</b></p>	<p>Through the study of this course, students can understand the important role of roads and traffic in the city, make systematic analysis of urban traffic, put forward reasonable planning, and complete the planning and design of urban road network. It includes: urban road traffic analysis, urban traffic planning and road network planning, urban road cross-section design, urban road surface and longitudinal section design, urban road intersection design, urban road utilities, urban road traffic control and management.</p>
<p style="text-align: center;"><b>Art Museum Aesthetic Education Practice</b></p>	<p>This course is designed to take on-site visits to art venues as the main teaching form, and strives to enable students to integrate relevant art knowledge, professional know-hows and social practice through viewing exhibitions and visiting venues. Course teaching focuses on the understanding and establishment of students' extensive artistic knowledge system. It focuses on helping students build their understanding and perception of modern and contemporary art ideas and Chinese artistic spirit through aesthetic practices in art venues. This course uses different forms of art education to guide students to explore possibilities for establishing intersections and integration between disciplines, majors, and knowledge. At the same time, it allows students to truly experience the importance of aesthetics in life, provides targeted and methodological basis for the self-formation of aesthetic methods, and stimulates students' enthusiasm and sense of responsibility for the integration of art and culture.</p>
<p style="text-align: center;"><b>Lectures on Urban Structure and Travel Behavior</b></p>	<p>This course plans to invite well-known experts at home and abroad who focus on in-depth discussions on cutting-edge urban transportation issues in terms of theory, methods, and practice, aiming to broaden students' interests and help them understand and apply the decision-making process of transportation planning. The course is divided into four modules: theoretical review, research methods, data acquisition and analysis, and practical application.</p>

### 3.2 Academic and Practical Module

#### (1) Course type and credit arrangement

Course Type	Course Module	Credit	Credit	Remark
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			Requirement	
<b>Academic and Practical Model</b>	Academic Meeting	1	5	
	Thesis Proposal(Opening Report)	1		
	Thesis Mid-term Assessment	1		
	Professional Practice	2		

### (2) Course Descriptions

Course Title	Content
<b>Academic Meeting</b>	The master's degree student should participate in regular academic meetings arranged by supervisors.
<b>Thesis Proposal (Opening Report)</b>	After determining the topic of the thesis, the proposal report should be completed, and the proposal report should be completed in the third semester. The opening of master's thesis is generally organized by the College (discipline), and the latest time is not less than half a year from the date of application and defense.
<b>Thesis Mid-term Assessment</b>	After completing the opening report, students need to complete a mid-term examination of the dissertation as required by the Faculty.
<b>Professional Practice</b>	By participating in urban planning cognition and practice, students will acquire the basic skills that professional planners possess and develop the values, skills and literacy of planners. Clarify the data that needs to be collected for urban planning, and participate in the work process of urban planning management and implementation, so as to be familiar with the organization and approval procedures, and master the mechanism of urban planning management and implementation.

### 3.3 Semester arrangement

Items	Time	Note
<b>Registration</b>	September 1, 2024	Refer to the admission letter for the registration date
<b>First day of Class</b>	September 1, 2024	
<b>First term</b>	September, 2024- January, 2025	The specific time of each term refers to school calendar. Generally speaking, winter vacation lasts about 4-5 weeks, and summer vacation lasts about 6-8 weeks.
<b>Second term</b>	February, 2025-July, 2025	
<b>Third term</b>	September, 2025- January, 2026	
<b>Fourth term</b>	February, 2026-July, 2026	
<b>Graduation</b>	August, 2026	

### 4. Graduation Thesis

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### (1) Requirements for the Graduation Thesis

The graduation thesis should focus on practical issues derived from engineering practices. Usually, students choose the topic of the thesis in the third semester, and then do the opening report and mid-term assessment. Those who pass the assessment will pursue a Master's degree according to the training plan; those who fail to pass the assessment should submit the opening report again after making modifications.

### (2) Requirements for Thesis Defense

The thesis defense takes place at the end of the fourth semester. Before applying for the thesis defense, master's students must complete all components specified in the training program and achieve satisfactory grades. The thesis will be reviewed by two senior faculty members or master's graduate supervisors with engineering practice experiences. The defense committee will be composed of 3 to 5 experts who are senior faculty members or master's graduate supervisors with engineering practice experiences.

## **5. Degree Conferment**

International students who pass the thesis defense will be granted the Master of Engineering degree by BJTU's degree evaluation committee upon approval.

Master program (English Taught Program) students need to take the Chinese proficiency test to determine what courses they need to take. The language requirement before graduation is the Chinese HSK level 3 with the score of 180 or above.

## **II Application**

### **1. Requirements**

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- (1) Applicants must be non-Chinese citizens from developing countries, and be no more than 45 years old (Birth date after September 1st, 1979).
- (2) All applicants should be in good physical and mental conditions; applicants must provide health certificate or physical examination form issued by a local public hospital, and the applicants cannot suffer from diseases that are prohibited by Chinese laws and regulations to enter and stay in China for a long period of time. Applicants must not be suffering from severe hypertension, cardiovascular or cerebrovascular diseases, diabetes, cancer or other serious chronic diseases, mental illnesses, or infectious diseases that may pose a significant risk to public health; applicants must not be recovering from major surgeries or acute illnesses, or have severe physical disabilities. Pregnant women are not allowed to come to China for training and will be withdrawn from the program if they become pregnant while studying in China.
- (3) Applicants for the Master's program must have attained a Bachelor degree, and have more than 3 years of work experiences.
- (4) Applicants with a professional background in studies or work related to the program applied for, and those currently employed, are preferred;
- (5) Applicants should hold positions at or above the division level (or equivalent level) in government departments of their home countries, or be senior management personnel in institutions or enterprises, or academic backbones in universities and research institutions.
- (6) Applicants must be proficient in English and be able to study related course in English. (Reference standard: IELTS 6.0 and above, or TOEFL 80 and above)
- (7) Applicants must possess the potential in the related work field, and be willing to devote themselves to communication and cooperation between their countries with P. R. China.
- (8) Applicants who are currently studying in China or have been admitted by other Chinese Government Scholarship Programs will be disqualified to apply for this program.



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### 2. Procedure

#### 2.1 Application for admission

Please register in the online application system: <http://bjtu.17gz.org>;

Click on "Individual Application" on the homepage and select "Ministry of Commerce Scholarships" and "Master's Degree Program"; Choose "Urban and Rural Planning" as the major and "English" as the language of instruction.

Fill in the application information.

#### 2.2 Materials

	Documents	Requirements	Original Copy	Photocopy
1	BJTU Application Form	Please visit <a href="http://bjtu.17gz.org">http://bjtu.17gz.org</a> , fill in the application form, print it out, sign and post a photo on it.	1	1
2	Chinese Government Scholarship Application Form	Please visit <a href="https://studyinchina.csc.edu.cn/#/login">https://studyinchina.csc.edu.cn/#/login</a> , fill in the application form, print it out, sign, and post a photo on it.	1	1
3	Degree Certificates	Languages other than English and Chinese must be accompanied by notarized translations into Chinese or English.	1	1
4	Official Transcripts	Languages other than English and Chinese must be accompanied by notarized translations into Chinese or English.	1	1
5	Personal Statement	Applicants can elaborate on the specific content or professional information of the proposed study or research in China, etc. according to their own research field and research direction. Written in English (not less than 800 words).	1	1
6	CV	Personal background information and Post-high school study and work experience	1	1
7	Academic Recommendation Letters	Letters of recommendation from two professors or associate professors, written in English, covering the applicant's academic background, professional orientation, past performance and research ability as well as the recommender's personal evaluation of the applicant, signed by the recommender and providing contact information.	2	2

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8	Recommendation Letter by Current Employer	A letter of recommendation from the applicant's organization, describing the applicant's basic situation and indicating the willingness to recommend him/her to study in China. The letter should be printed on the header paper of the organization and indicate the position, telephone number, email address and other contact information of the person who issued the letter of recommendation, signed by the person who issued the letter of recommendation and stamped with the official seal of the organization.	1	1
9	English Language Proficiency Certificate	For non-English speaking applicants, please provide TOEFL and IELTS transcripts.	1	1
10	Physical Examination Form	The result of the medical examination in the last 1 month, which proves that the applicant is not suffering from serious infectious diseases or disabilities affecting his/her field of study, or other diseases that the Chinese government does not allow to enter the country.	1	1
11	Photocopy of a Valid Passport	The passport type is an ordinary passport.	0	1
12	Passport Photo	Two 2-inch photos of the last 3 months with a white background and bareheaded	2	0
13	Valid Certificate of Non-Criminal Record	Issued by the police authority of your home country	1	1

Note: The scanned copies of the above documents (PDF format) should be uploaded to the application system of BJTU. The original documents should be brought with you when you register for admission.

### **2.3 Submission**

(1) Applicants can submit the applications for this scholarship program only after he or she got the approval or recommendation from relevant government authorities and submit all the application materials according to the specific requirement of relevant authority in his or her country.

(2) If the government in applicants' country allow applicants to submit the application documents directly to the Embassy of P.R.China, applicants must have the relevant

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approval certificate or recommendation letter issued by relevant authority in his or her country, and submit the original paper documents 1,2,3 listed above and email their scanned electronic documents to the Economic and Commercial Consular of the Embassy in applicants' country.

(3) Relevant authorities in the government of the applicants' country shall officially request the Economic and Commercial Consular of the Embassy for writing the recommendation letter of the applicants by means of a written request. The written request should indicate whether the applicant will accept a transfer to another school to study for a degree in the same or similar program if places in the school applied for have been exhausted. Please include any other special instructions in the written request.

(4) Applicants must finish both application on Beijing Jiaotong University website (<http://bjtu.17gz.org>) as well as application on CSC website (<https://studyinchina.csc.edu.cn/>).

### **2.5 Reminders:**

(1) All the documents to be submitted should be in Chinese or English. Otherwise, a notarized copy in Chinese or English is required.

(2) Important documents such as Graduation Certificate, Degree Certificate, Transcript and Language Proficiency Certificate shall be submitted in both originals and photocopies for verification by the Economic and Commercial Department of the Chinese Embassy. After verification by the staff of the commercial office, the students will upload the scanned copies of the application materials to the online application system of BJTU.

(3) All paper documents (including originals and copies) shall be taken back and kept properly after verification by the Economic and Commercial Office of the Embassy. Once you are admitted, you should bring these paper documents to China and submit them to the designated department of BJTU for review and filing.

### **3. Deadline**

**June 7, 2024**

## **III Contacts and Reminders**

### **1. Contacts**

Contact person: Ms. Wang Kang

E-mail: [bjtuadmission@foxmail.com](mailto:bjtuadmission@foxmail.com)

Telephone: (86-010) 51685457

Fax: (86-010) 51685258

Website: <http://bjtu.17gz.org>

Post Address: College of International Education, Beijing Jiaotong University, NO.3

Shangyuancun, Haidian District, Beijing, China.

Postcode: 100044

### **2. Reminders**

- (1) None of the materials submitted will be returned no matter what the result is.
- (2) Chinese Government is not obliged to make any explanations on the results.
- (3) The fees of students' spouse and children won't be covered.
- (4) Some other procedures and requirements will be stated in the admission documents.

